

RULES OF THE GATESHEAD ARTS ASSOCIATION

1 TITLE The Association shall be known as **GATESHEAD ARTS ASSOCIATION**

2 OBJECTS The objects of the Association shall be, the study and presentation of cultural and artistic activities associated with the performing, literary and visual arts.

- a) To cultivate the performing, literary and visual arts and to educate the public in these arts.
- b) To promote the presentation of performing, literary and visual arts having an educative value in furtherance of object a).
- c) To do all such things as shall be conducive to the attainment of the above objects.

3 CONSTITUTION The Association shall consist of FULL and INDIVIDUAL members.

Eligibility for membership shall be open to all organisations and/or individuals, Irrespective of race, colour, ethnic or national origins, gender, marital status, sexual orientation, age, disability, religious beliefs, political beliefs, economic status or class within the Borough of Gateshead, having a principal interest of promoting the performing, literary and visual arts.

Member organisations wishing to be identified with the work of the Association and based within the Borough of Gateshead shall enjoy the status of FULL member.

Individuals wishing to be identified with the work of the Association and resident within the Borough of Gateshead shall enjoy the status of INDIVIDUAL member.

Membership of organisations or individuals based outside the boundary of the Borough of Gateshead shall be at the discretion of the committee.

4 VOTING RIGHTS A representative voting on behalf of a FULL MEMBER will be entitled to ONE vote. An INDIVIDUAL MEMBER will be entitled to ONE vote.

5 ELECTION AND EXPULSION OF MEMBERS The election and expulsion of members shall rest solely with the committee.

6 INVITATION TO MEMBERSHIP Invitation to FULL or INDIVIDUAL membership shall be at the discretion of the committee.

Prior to invitation to membership, the committee shall have satisfied themselves that the aims and objectives of such prospective members are compatible with those of the Association and a willingness to participate in Association activities can be demonstrated.

7 MANAGEMENT The Association shall be managed by a committee consisting of CHAIRMAN, VICE CHAIRMAN, SECRETARY, ASSISTANT SECRETARY, TREASURER and at least FIVE elected members.

8 SUBSCRIPTIONS The annual subscription to the Association shall be,

FULL MEMBERSHIP To be decided at the Annual General Meeting.

INDIVIDUAL MEMBERSHIP To be decided at the Annual General Meeting.

9 PAYMENT OF SUBSCRIPTIONS Annual subscriptions shall become due and be paid to the treasurer on receipt of notice of invitation to membership and all subsequent annual subscriptions shall become due on JULY 1st in each year and shall be paid to the treasurer not later than SEPTEMBER 1st in that year.

10 NON PAYMENT OF SUBSCRIPTIONS The committee shall have the power by ordinary majority to suspend any FULL or INDIVIDUAL member whose subscription remains unpaid after SEPTEMBER 1st in any year, by exercising all or any of the privileges of membership until the due amount has been paid.

11 FINANCIAL YEAR The financial year of the Association shall commence on JULY 1st and an annual Profit and Loss account and Balance sheet shall be prepared within two calendar months after JUNE 30th each year.

12 ADJUSTMENT OF SUBSCRIPTIONS The committee shall have the power to remit such portion of any subscriptions they think right in the case of any member resigning from the Association, for whatever reason, before the end of the current financial year and to readmit that member to the Association at an

adjusted subscription at any time should they think fit.

13 RESIGNATIONS Members wishing to resign must give written notice to the Secretary before SEPTEMBER 1st and in default of so doing will be liable for the subscription for the current year commencing on that date.

14 ANNUAL GENERAL MEETING The Annual General Meeting of the Association shall be held in the month of SEPTEMBER when the report of the committee and the accounts for the past year, duly audited, shall be presented, the PRESIDENT, VICE PRESIDENT, CHAIRMAN, VICE CHAIRMAN, SECRETARY, ASSISTANT SECRETARY, TREASURER, other members of the committee and an AUDITOR for the ensuing year, elected and all business transacted.

15 EXTRAORDINARY GENERAL MEETING An Extraordinary General Meeting of the Association may be called at any time at the discretion of the committee or shall be called within 21 days of receipt by the secretary of a requisition in writing to that effect signed by at least eight full/individual members. Every such requisition shall specify the business for which the meeting is to be convened and no other business shall be transacted at such meeting.

16 RESOLUTION AT ANNUAL GENERAL MEETING Unless otherwise provided by these rules, all resolutions brought forward at a General meeting shall be decided by a bare majority of the votes properly recorded at such meeting. In the case of an equality of votes, the Chairman shall have a second or casting vote.

17 RETIREMENT OF PRESIDENT, VICE PRESIDENT, OFFICERS AND COMMITTEE The President, Vice President, Officers and Committee, including the Auditor, shall retire annually but may be eligible for re-election. The names of candidates for these positions shall be presented, with the candidate's permission, in writing to the Secretary before or at the Annual General Meeting, and if more names are proposed than the number required to fill the vacancies and sufficient names are not withdrawn at or before such meeting, the election shall be by ballot. If all the before mentioned posts shall not be filled at such meeting, or any casual vacancy shall thereafter occur, the committee shall have the power to co-opt members to fill any vacancy.

18 NOTICE OF GENERAL MEETING A printed notice of every General Meeting shall be sent to each member at least 14 days prior to the date fixed for such meeting.

19 APPOINTMENT OF SUB COMMITTEES The committee shall have the power to appoint Sub Committees, to delegate all or any of its powers and it shall continue to hold office until the conclusion of the Annual General Meeting when its successors are elected.

20 MEETINGS OF COMMITTEE The first meeting of the committee shall be called by the Secretary and shall be held within 21 days of the Annual General Meeting. All subsequent meetings of the committee shall be called by the Secretary in accordance with any resolution to that effect passed by the committee and failing any such resolution, at the discretion of the Chairman or Secretary. Four shall form a quorum.

21 COMMITTEE'S POWERS The committee shall have power to decide any questions arising out of these rules and all other matters connected with the Association, other than and except those which can only be dealt with by the Association in General Meeting, and make and maintain and publish all necessary orders, regulations and Bye Laws in connection therewith.

22 INCOME FROM PRESENTATIONS All monies due from members in connection with the presentation or performance of any work by, or in the name of the Association, shall be accounted for and paid to the Treasurer within 21 days of the final performance or presentation except at the discretion of the Treasurer.

23 PRESENTATION ACCOUNT Within two calendar months after the final performance or presentation of any work by, or in the name of the Association, the committee shall prepare or cause to be prepared, a full statement of the receipts and payments for such works and the same shall be open for the inspection of members at such time and place as the committee decide.

24 FINANCE

- a) Funds of the Association shall be applied solely to the stated objects of the Association.
- b) No member of the Association shall receive payment directly or indirectly for services to the Association or for other than legitimate expenses incurred in its work.
- c) Members may receive payment being a portion of income derived from the event, organised by, or in the name of, the Association, to which they contribute their services . Any such payment shall be at the discretion of the committee.
- d) Payments may be made to persons or organisations not members of the Association who contribute their services to events organised by, or in the name of, the Association. Any such payments shall be at the discretion of the committee.
- e) In the event of dissolution of the Association the remaining funds shall be devoted to charitable objects.

25 DISSOLUTION OF THE ASSOCIATION The Association shall only be dissolved by resolution of at least FIVE SIXTHS of the members present and voting at a Special General Meeting called for the purpose of considering such dissolution. In the event of dissolution, any balance of cash remaining in hand after the realisation of assets and payment of debts shall be dealt with in such a manner as the meeting shall decide and in accordance with Rule 24e).

26 ALTERATIONS IN RULES No alteration of these rules shall be made except in a General Meeting nor unless 21 days prior to such meeting a written notice of the proposed alteration or of one substantially to the like effect shall have been given to the Secretary who shall give 14 days notice thereof to the members and the resolution embodying such proposed alteration shall be carried by a majority of at least TWO THIRDS of the votes recorded thereon at the meeting.

27 ACKNOWLEDGEMENT OF THE ASSOCIATION Members shall, wherever practicable, make every effort to acknowledge membership of the Association, accompanied by an image of the Association logo in any stationary or publication issued on their behalf.

SIGNED T STAFFORD
TOM STAFFORD, CHAIRMAN GATESHEAD ARTS ASSOCIATION

AMENDED FOLLOWING RULES CHANGE APPROVED AT 1997 AGM SEPTEMBER
10TH RULE 14 AGM DATE SEPTEMBER.

AMENDED FOLLOWING RULES CHANGE APPROVED AT 1999 AGM SEPTEMBER
7TH RULE 3 REGARDING ETHNIC ORIGIN ETC...